

## GARD – Guardianship Detail

This screen is used to enter guardianship placement details for a specific client. This screen cannot be updated until the appropriate court disposition and foster care placement closure reason have been entered. The guardianship provider must also have an approved guardianship license.

```
CAFSGARD          GUARDIANSHIP DETAIL          07/08/2016    15:26
USER ID : C74142SW  MODIFY
CAPS ID : 00001658    00    NAME: DOE, SUZIE

PROVIDER/FACILITY : 0001062 001  VIRGINIA VIOLET
ADDRESS : 123 VOLTAGE DR
          HELENA                MT  59601 -        PHONE:

DATE PLACED WITH GUARDIAN:          06/01/2016
DATE PERMANENCY TEAM DETERMINED THAT GUARDIANSHIP IS THE MOST
APPROPRIATE PERMANENT PLACEMENT :    04/01/2016
DATE OF GUARDIANSHIP DECREE :        06/01/2016
DATE PETITION FOR GUARDIANSHIP FILED : 05/30/2016
COMMENTS:

EXIT DATE: 99/99/9999  EXIT REASON:

PATH: _
```

**Field Descriptions** (F12) indicates code lookup is available.

### *CAPS ID*

This field will display the CAPS ID of the client who was entered on the CPHL (Client Placement History List) screen.

### *NAME*

This field will display the name of the client whose ID is displayed in the CAPS ID field.

### *PROVIDER NUMBER (F12)*

Enter the provider/facility number where the client is placed.

### *ADDRESS/PHONE*

These fields will display the address/phone information for the provider/facility that is displayed in the provider number field.

### *DATED PLACED WITH GUARDIAN*

Enter the date the client was placed in this guardianship placement.

***DATE PERMANENCY TEAM DETERMINED THAT GUARDIANSHIP IS THE MOST APPROPRIATE PERMANENT PLACEMENT***

Enter the date the permanency team determined that guardianship was the new permanency goal for this client. *Guardianship should be listed as the permanency goal on IARD.*

***DATE OF GUARDIANSHIP DECREE***

This field will default from the CRTD (Court Detail) screen. It will display the EFFECTIVE FROM date of the court order with a disposition of GSP (guardianship).

***DATE PETITION FOR GUARDIANSHIP FIELD***

This field will default from the CRTD (Court Detail) screen. It will display the HEARING/FILING DATE of the court order with a disposition of GSP (guardianship).

***COMMENTS***

Enter any general comments regarding the guardianship placement.

***EXIT DATE***




Enter the date the guardianship placement ended.

***EXIT REASON (F12)***

Enter the appropriate guardianship exit reason.

**Additional Information**

A guardianship placement cannot be entered until the following details are in place in the system:

-  The client must have a guardianship court order (GSP disposition).
-  The client's foster care placement on PLAD (Placement Detail) must have an exit reason of POG (Placed with legal guardian other than home removed from).
-  The guardianship provider must have a guardianship license.